



## **Verification of Conformity**

*Boost your exports  
Demonstrate compliance of your products*



**BOTSWANA**  
Standards Import Inspection  
Regulation (SIIR)



**BUREAU  
VERITAS**

*Move Forward with Confidence*

# SCOPE



## SIIR PROGRAMME

The Standards Import Inspection Regulation established in 2008 as provided by section 16 of the Standards Act of 1997 under the Ministry of Trade and Industry states that an imported commodity must be accompanied with a Certificate of Conformity.

**Bureau Veritas** has been notified to issue Certificates of Conformity for several groups of products exported to Botswana.

Under SIIR Programme, Bureau Veritas carries out verification of conformity to standards, physical inspections / sampling in the country of supply prior to shipment, laboratory testing when needed, and issuance of a certificate.

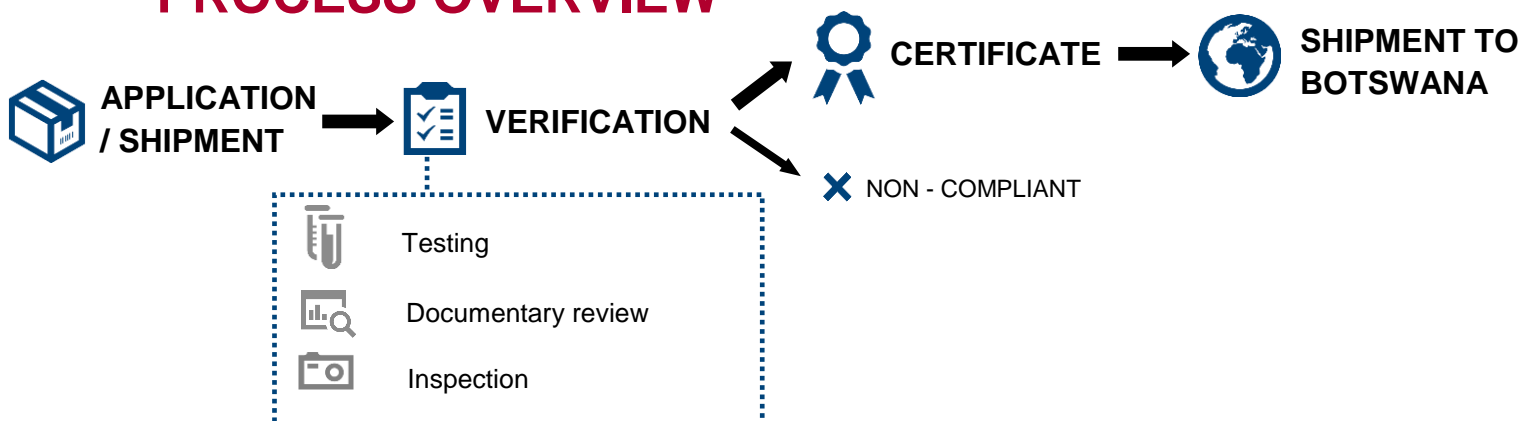
## OBJECTIVES

- Reduce hazardous and substandard imported products to Botswana
- Provide compliance certificates to regulated products exported to Botswana at source and prior to shipment
- Ensure Botswana Consumers' and Industry's protection
- Conformity Assurance

## TYPE OF PRODUCTS COVERED

- Fire Safety
- Tyres and Safety Glass
- Food and Agriculture
- Electrical and electronic products
- Chemical products

## PROCESS OVERVIEW



# PROCESS



## Step 1 : Request for Certificate

***Exporter lodges a Request for Certificate to a Bureau Veritas contact (please see next page). Said request should include:***

- List, designation and price of goods intended to be exported, if available : transport and insurance price, importer / exporter details (this is usually included in the proforma invoice to the importer)
- Conformity documents available (ex: Third party certificate, Test reports, Reports of analysis, certificate of the manufacturer according to ISO 9001 or other quality standard)
- Information related to local and provisional date of availability of goods to carry out their physical inspection before shipment. (Filling up of the Request For Certificate (RFC) Form)

## Step 2 : Documentary review / Testing

***Bureau Veritas reviews all information provided and checks their adequacy against the applicable Botswana standards. Laboratory testing / analysis are conducted on samples if necessary.***

## Step 3 : Inspection

***Bureau Veritas checks that:***

- Goods presented are those identified during the documentary review
- Goods match their description in the import / export documents
- Products comply with applicable standards
- If necessary, Bureau Veritas inspectors may take samples for additional assessment.

## Step 4 : Certificate of Conformity

***Bureau Veritas checks the inspection report against the provided documents. Upon satisfactory results, a Certificate of Conformity is issued; else, a Non-Conformity Report is produced.***

# MAIN CONTACTS

Additional contacts are available on <http://verigates.bureauveritas.com>

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Your Fast Track for Worldwide Trade

Find list of contacts and detailed information about the programme on  
<http://verigates.bureauveritas.com>

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More on <http://verigates.bureauveritas.com>