

## GUIDELINES FOR THE TRADE



# CAMEROON

## Pre-shipment Evaluation of Conformity



*This data sheet has been prepared specifically in respect of exports to Cameroon*

Date issued : **21/04/2016**

Last modification : **05/25/2018**

### 1. PRODUCTS CONFORMITY ASSESMENT

<b>PROGRAM NAME</b>	Programme d'Evaluation de la Conformité Avant Embarquement des marchandises importées en République du Cameroun (PECAE)
<b>PROGRAM MANDATED BY</b>	L'Agence des Normes et de la Qualité (ANOR)
<b>IMPLEMENTATION DATE</b>	31st August 2016 (date of shipment)
<b>PROGRAM OBJECTIVE</b>	<ul style="list-style-type: none"> <li>• To ensure the quality of products as well as the health, safety and environmental protection of Cameroonian consumers.</li> <li>• Protect the public against substandard products that can endanger public health, safety and the environment</li> <li>• Protect local manufacturers against unfair competition from imported products which do not comply to local Standards</li> </ul>
<b>SERVICE PROVIDERS</b>	SGS and other company
<b>SCOPE OF THE PROGRAM</b>	To assess that all regulated imported products do comply with approved National, Regional, International Standards or technical regulations.
<b>VERIFICATION PROCESS</b>	<p>Process might be initiated by Exporter at the country of supply or by Importer in Cameroon</p> <p>Upon issuance of the Import Declaration (DI), the exporter or their agent or logistic provider submits the request of certification with all documents using the Export Portal at <a href="https://exporter-portal.sgs.com">https://exporter-portal.sgs.com</a> . This action automatically generates a request of certification in Cameroon or in the country office of the seller.</p> <p>The requests sent directly to SGS Cameroon or the SGS office in the seller's country will also be processed and transferred to this portal.</p> <p>If the process is initiated by the exporter, to contact and coordinate the intervention and request the missing documents he will submit to SGS the following documents:</p> <ul style="list-style-type: none"> <li>• Request for Certification filled</li> <li>• PROFORMA Invoice</li> <li>• Quality Management System Certification such ISO 9001, if available</li> <li>• Conformity Documents (test reports, quality certificates, analysis reports, etc...)</li> </ul>

	<ul style="list-style-type: none"> <li>• Final invoice (required to issue CoC)</li> </ul> <p>To obtain evidence that all requirements are met in the applicable standards or technical regulations, goods must undergo one or a combination of the following verification process:</p> <ul style="list-style-type: none"> <li>• Physical inspection</li> <li>• Laboratory</li> <li>• Factory audit</li> <li>• Documentary verification</li> </ul> <p>After verification process is completed and results are satisfactory, exporter will have to submit the <u>Final Invoice</u> for the issuance of the “Attestation de Conformité (AC)”, which will be converted into a “Certificate of Conformity (CoC)” by ANOR</p> <p>For “Air shipments” (AC) is to be issued in basis of <u>Proforma Invoice</u></p>
<p><b>ASSESSMENT METHODE</b></p>	<p>Three methods are proposed to the exporters to demonstrate the compliance of their products and obtain a Certificate of Conformity (CoC)</p> <ul style="list-style-type: none"> <li>• <b>ROUTE A:</b> applicable to any goods and any trader</li> <li>• <b>ROUTE B:</b> Recommended for frequent exporter with homogeneous products</li> <li>• <b>ROUTE C:</b> For manufacturers having their products certified</li> </ul>
<p><b>APPROVED LABORATORIES</b></p>	<p>Approved laboratories under this program are as follows:</p> <ol style="list-style-type: none"> <li>1. SGS laboratories.</li> <li>2. Third party ISO 17025 laboratories accredited by the national accreditation authority of the country</li> <li>3. Supplier laboratory provided that the test results are detailed as per the corresponding standard, that the laboratory holds a recognized quality certification system (such as ISO 9001..etc) and that the list of the equipment (model, serial number...etc) with the corresponding calibration records and are supplied to demonstrate laboratory capabilities for testing</li> </ol>
<p><b>ATTESTATION DE CONFORMITÉ (AC) &amp; CERTIFICATE OF CONFORMITY ( CoC)</b></p>	<ul style="list-style-type: none"> <li>• An “<b>Attestation de Conformité (AC)</b>” issued by SGS to demonstrate compliance of the shipment to the relevant approved standards. This document is to be delivered to Exporter</li> <li>• A “<b>Certificate of Conformity (CoC)</b>” issued by ANOR in basis of the “Attestation de Conformité (AC)” to be delivered to Importer and required for Customs clearance</li> <li>• Goods arriving to Cameroon without the corresponding AC/CoC will be subject to a penalty of 5% of the turnover or 100% of the net estimated profit.</li> </ul>
<p><b>NON CONFORMITY REPORT (NCR)</b></p>	<p><i>If reports of verification activities such as testing or the inspection shows discrepancies versus the standard requirements, exporter will be informed accordingly to make the necessary corrections within the required time (60 days); if the corrections are not made a "Noncompliance Report" (RNC) will be issued. This implies that these goods will not be allowed to be shipped to Cameroon.</i></p>
<p><b>FEES</b></p>	<p>Fees are payable in advance by the exporter. Fees are net of any tax and are payable upon reception of the Request of Certification (RFC). Fees are due regardless of whether after assessment of the goods of the exporter or importer does not provide the information or document necessary for the final issuance of the CoC, or for any other reasons does proceed to the shipment of the goods</p>

**NB:** Fees structure detailed in **section 5**.

## 2. LISTING OF REGULATED PRODUCTS

- 1- The following products are subject to the Program:
  - 2- Chapter 02 : all HS codes
  - 3- Chapter 03 : 0302 to 0307 with the exception of fishery products caught and sold on the high seas
  - 4- Chapter 04 : all HS codes (except 0407110000 and 04071900000)
  - 5- Chapter 07 : all HS codes with the exception of 0701100000 and 0713310010
  - 6- Chapter 08 : all HS codes with the exception of 0802701000
  - 7- Chapter 09 : all HS codes with the exceptions 0901111100 ; 0901112100; 0901113100 ; 0901114100 ; 0901115100
  - 8- Chapter 10 : all HS codes with the exceptions 1001110000; 1001190000 (imported in bulk) and 1001990000 (imported in bulk) ; 100191;100210;100310;100410;100510;1006101000;100710;1008101000;100821;100830
  - 9- Chapter 11 : all HS codes
  - 10- Chapter 15 : all HS codes exemption of 1511100000 if imported by the companies following : SODECOTON ; SCR MAYA et CIE; AZUR SA ; CCO ; SCS/RAFCA ; SAAGRY ; SPFS
  - 11- Chapter 16 : all HS codes
  - 12- Chapter 17 : all HS codes
  - 13- Chapter 18 : all HS codes
  - 14- Chapter 19 : all HS codes
  - 15- Chapter 20 : all HS codes
  - 16- Chapter 21 : all HS codes
  - 17- Chapter 22 : all HS codes with the exception of 2207101000
  - 18- Chapter 25 : 2501001100 to 2501001990 and 2501009090 / 2523100000 to 2523900000
  - 19- Chapter 33 : 3301120000 to 3301290000/ 3301900000 / 3302100000 to 3302900000 / 3303000000 to 3307900000
  - 20- Chapter 34 : 3401110000
  - 21- Chapter 35 : 3507100000 and 3507900000
  - 22- Chapter 48 : 4818.10 to 4818.30 / 4820.10, 482020 and 482040
  - 23- Chapter 63 : 6305100000 (Jute bags)
  - 24- Chapter 72 : 7210110000 to 7210900000 and 7212100000 to 7212600000 and 7213100000 to 7214990000
  - 25- 721710 au 721790 and all HS codes 7227
  - 26- Chapter 73 : 73110010000 and 7311009000 and 731420 to 731449
  - 27- Chapter 76 : 7606120000 and 7606920000
- Floor value:
- 28- Shipments with a FOB value below XAF 2'000'000 are exempted of the PECAE program and do not require CoC , however partial deliveries with a FOB value equal or below to XAF 2'000'000 are subject to PECAE program if the total order FOB value amounts XAF 2'000'000 or more

## 3. LIST OF EXEMPTED GOODS

- Personal effects
- Precious stones and precious metals
- Objects of art
- Explosives and pyrotechnic products
- Arms, ammunition and war equipment
- Life animals
- Current newspapers and periodicals
- Non-Commercial Parcel post
- Commercial samples
- Donation from foreign governments or international organizations to foundations, welfare and philanthropic organizations recognized of public interest

- Gifts and supplies imported by consular and diplomatic missions, or United Nations sponsored organizations for their own use

#### 4. LIST OF GOODS SUBJECT TO CONFORMITY ASSESSMENT ACCORDING TO ROAD A

- Sugar
- Cereals and pulses such as rice, wheat, beans, maize etc, as well as their flours
- Animal products (fresh and frozen- not further processed) with the exception of Fishery products
- Fresh dairy products
- Oil vegetables
- Cosmetic

#### 5. FEES STRUCTURE

<b>Route A</b>	<ul style="list-style-type: none"> <li>• Ad Valorem fee of <b>0.45%</b> of the FOB Value of the goods imported</li> <li>• Minimum fee per shipment <b>USD 300</b> (three hundred USD) or 175'218 XAF (Hundred and seventy five and two hundred and ten eight francs)</li> <li>• Maximum fee per shipment <b>USD 7.000</b> (seven thousand USD) or 4'088'420 XAF (Four millions eighty eight mill four hundred and twenty)</li> </ul>
<b>Route B</b>	<ul style="list-style-type: none"> <li>• Ad Valorem fee of <b>0.40%</b> of the FOB Value of the goods imported</li> <li>• Minimum fee per shipment <b>USD 300</b> (three hundred USD) or 175'218 XAF (Hundred and seventy five and two hundred and ten eight francs)</li> <li>• Maximum fee per shipment <b>USD 7.000</b> (seven thousand USD) ) or 4'088'420 XAF (Four millions eighty eight mill four hundred and twenty)</li> </ul>
<b>Route C</b>	<ul style="list-style-type: none"> <li>• Ad Valorem fee of <b>0.27%</b> of the FOB Value of the goods imported</li> <li>• Minimum fee per shipment <b>USD 300</b> (three hundred USD) or 175'218 XAF (Hundred and seventy five and two hundred and ten eight francs)</li> <li>• Maximum fee per shipment <b>USD 7.000</b> (seven thousand USD) ) or 4'088'420 XAF (Four millions eighty eight mill four hundred and twenty)</li> </ul>

#### Coverage and Conditions

The above fees cover the documentary verification and the physical inspections of goods.

The above fees **do not include** the following activities:

- Testing: to be quoted on a case by case basis
- Analyzes
- Additional sampling
- Containers sealing
- Product Registration
  - 375 USD or 219'023 XAF for first 15 Products/line items
  - 20 USD or 11'685 XAF for every additional product/ line item above 15 first products/line item
- Manufacturer Licensing
- Additional fees where goods or facilities are not ready or available at the time the supplier has advise and therefore and additional inspection visit is required

The SGS fee shall be calculated on the basis of the value of the invoice presented by the exporter or the importer.

SGS will be entitled to its fees regardless of whether after its assessment of the goods the exporter or importer does not provide the information or documents necessary for the final issuance of the CoC, or for any reason does not proceed with the shipment of the goods.

#### 6. CONTACT FOR INFORMATION

**PLEASE CHECK SGS CONTACT LIST AVAILABLE IN OUR WEBSITE.**

**IMPORTERS MAY CONTACT OUR LIAISON OFFICE**

**For importers and other countries, please contact our office in Douala :**



SGS Cameroun S.A  
176 Rue Victoria - Bonanjo  
Douala, Cameroon  
Tél: +237 233 43 09 57/59  
Fax: +237 233 43 09 44  
Email : [Rose.Bakang@sgs.com](mailto:Rose.Bakang@sgs.com)

*The information contained herein is for the purpose of facilitating pre-shipment inspection and does not relieve exporters or importers from their obligation in respect of compliance with the import regulations of the country of importation. Although every effort has been made to ensure the correctness of the information, as at the date of issuance of this data sheet, SGS does not accept any responsibility for errors or omissions and, furthermore, the information may subsequently be subject to change as may be announced by the Authorities in the country of importation. Consequently, exporters and importers are advised to check with SGS, prior to shipment of the goods, if there is any doubt concerning the issuance of a Clean Report of Findings or any other Certificate. For further information, or clarification, please contact the SGS GIS Administrative Office in the country of inspection of the goods.*